



## Butte Falls School District #91

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### UNOFFICIAL MINUTES OF SCHOOL BOARD MEETING MONDAY JUNE 4, 2018

**DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday June 4, 2018 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, Oregon.

**CALL TO ORDER:** Stephanie Pitts, Dan Murphy, Kathleen Misfeldt, Steve Nelson  
Absent: Aaron Worman

**ADMINISTRATION:** Dr. Phil Long, Dianne Gorman  
Absent: Racheal Aiken

**SECRETARY:** Julie Freeman

**PUBLIC:** Ahrien Johnson

**CALL TO ORDER:** Board Chair Stephanie Pitts called the meeting to order at 6:01 p.m.

**PLEDGE OF THE ALLEGIANCE:** Mrs. Pitts led the Pledge of the Allegiance.

**APPROVE AGENDA:** Agenda Adjustments - Add 5.1 Superintendent Evaluation Summary and 5.2 Special Meeting June 18, 2018 for Budget Purposes. Mr. Nelson made a motion to approve the agenda as amended. Mr. Murphy seconded. 4 Ayes votes, 0 opposed.

**CONSENT AGENDA/  
MINUTES:** Mrs. Misfeldt made a motion to approve the minutes of the Regular Meeting Minutes for May 21, 2018. Mr. Murphy seconded. 4 Ayes votes, 0 opposed.

**COMMUNICATION/  
REPORTS:** SUPERINTENDENT'S REPORT (ENROLLMENT/SAFETY, SEISMIC PROJECT, UPDATE, ETC.)  
**Updates-** Dr. Long gave an update on staffing. He reported that two of the teaching positions have been filled and they were coming close to a decision on the Social Science, Language Arts, & Fourth Grade teaching positions. He stated that the Seventh Grade position had been reposted to a 6/7 Grade position in the hope of reaching more candidates.

Mrs. Pitts asked if there would be any acknowledgement of Mary Casey stepping in and helping this year. Mrs. Freeman stated that the staff would do a formal thank you on the last day of school. Mrs. Gorman stated that she had nominated her for Substitute of the Year.

Dr. Long reported that enrollment for the end of the month of April was at 224. He also gave an update on the Seismic Project and stated that the end of the project was going well, but that graduation would need to be outside. He shared that once the project was completed, they would assess any finish work, and complete it during the summer.

REVIEW OF PAYMENT

OF BILLS: Board members reviewed the expenditure report and asked for clarification on a few of the expenditures. Mrs. Freeman and Dr. Long were able to provide answers.

FINANCIAL SUMMARY:

Mrs. Aiken was absent. Dr. Long stated she would be providing the financial statement at the June 18, 2018 meeting.

CHARTER  
SCHOOL/STAFFING  
UPDATE:

Mrs. Gorman provided the board with a report on the events, clubs, sports events and activities going on within Butte Falls Charter School. She also reported that graduation would be held in the elementary gym with a large tent for mingling outside on the lawn space.

ESSA/SITE  
COUNCIL/PARENT  
INVOLVEMENT:

Mrs. Freeman stated that she did not have anything to report at this time.

BUTTE FALLS CHARTER  
SCHOOL/NATURAL  
RESOURCE CENTER:

Mr. Mathas was not in attendance. Dr. Long stated that Mr. Mathas continues to work on the many projects that are going on at the N.R.C. He shared highlights on the workday on May 24, 2018. He reported that it was very successful, with approximately twenty students and some staff members removing old fencing and other hazards. Mr. Nelson shared his findings of various butterfly stations in other areas.

BUTTE FALLS COMMUNITY  
SCHOOL PARTNERSHIP:

Mr. Murphy reported that seven of the preschool students would be attending kindergarten next year and that they had received a \$20,000 grant for nutrition and the food pantry from O.C.F.

PUBLIC COMMENT: none

OLD BUSINESS:

School Board Policy Review - Second Reading-IGAEB, IGBA, IGBAB/JO, IGBAC, IGBAE, IGBAF, IGABF AR, IGBAH, IGBAJ, IGBAJ AR - Mrs. Misfeldt made a motion to approve the above policies as presented and adjusted at previous meetings. Mr. Murphy seconded. 4 Aye votes, 0 opposed.

**NEW BUSINESS:**     **Superintendent Evaluation Summary** - Mrs. Pitts read the cover letter and presented the summary of the Superintendent Evaluation held in March. Mrs. Misfeldt made a motion to accept the Superintendent Evaluation Summary as prepared by Mrs. Pitts. Mr. Murphy seconded. 4 Ayes. 0 opposed.

**Special Meeting on June 18, 2018** - Mrs. Misfeldt made a motion to approve a special meeting on June 18, 2018 for budget purposes and to include a budget hearing. Mr. Murphy seconded. 4 Ayes. 0 opposed.

**ANNOUNCEMENTS  
AND COMMENTS  
FROM THE BOARD:**

Mrs. Misfeldt stated that she really appreciates all the hard work from the staff and the administration.

Mr. Murphy questioned why the minutes had to include all the names for votes. Dr. Long stated we could just list the names unless there was opposition on a vote.

Mrs. Pitts asked if the webpage could be updated with current staff, programs and photos. Dr. Long said he was working with Ms. Cogdill on updating the webpage. She also asked about the Family Link component on School Master. Mrs. Gorman and Mrs. Misfeldt were able to answer her questions.

Mr. Nelson stated that he had sat in on portfolios a few days and found it very rewarding. He stated that the school was providing not only an education, but also a valuable resource in the students' lives.

**ADJOURNMENT:**     With no further business, the regular meeting was adjourned at 6:42 p.m.